



CONTRACT SLITTERS (VIC) PTY LTD

ACN 064 180 614 ABN 51 087 033 933

54-84 Boundary Road (PO Box 550), Braeside Vic 3195

Telephone: (03) 9587 3899 Fax: (03) 9587 0844

Email: admin@contractslitters.com.au



Quality
Endorsed
Company
AS/NZS ISO9001
Lic. 8374
SAI Global

IMPORTANT SAFETY INFORMATION AND NEW TRANSPORT REGULATIONS

Please sign and acknowledge receipt of the below information at the bottom of this page.

Receiving and delivery times:

Monday to Thursday General	Open 7.00 AM	Close 2.00 PM
Monday to Thursday <u>BULK COIL</u>	Open 7.00AM	Close 1.00 PM
Friday General Deliveries	Open 7.00 AM	Close 12.00PM (early closure)
Friday <u>BULK COIL</u>	Open 7.00am	Close 9.00am (early closure)

Pick up or delivery outside these hours by prior arrangement only.

- **All incoming customer supplied material must be sent in with appropriate paperwork.**

In conjunction with Occupational Health and Safety requirements, Contract Slitters (Vic) Pty Ltd enforces the following regulations on all transport companies, owner drivers and company vehicles:

- Drivers are not permitted to walk through warehouse facility without authorisation, exception only for use of bathroom facilities.
- All transport companies/owner drivers/ company vehicles must carry Worksafe approved chains, timbers and all equipment required for transportation of steel coil and sheet.
- All drivers loading or unloading bulk coil or bulk material at door 4 or 5 are required to wear hard hats due to the operation of cranes in this area. High visibility shirt or vest, steel capped safety boots, eye protection and appropriate gloves must also be worn.
- Drivers dropping goods at door 1 or 2 must pull into truck waiting bays at the front of the premises, proceed to Door 1 and ring the bell for attention.
- Drivers must wait in vehicle while bulk coil is being unloaded, alternatively wait in designated safety zones.
- Ladder must be used to mount vehicle, hard hat with strap must be worn while mounted on vehicle.

Failure to meet these standards will result in your material not being loaded or unloaded or divers will be reported to management.

VISITORS AND CONTRACTORS

- All VISITORS and CONTRACTORS are required to sign in at reception before entering Contract Slitters premises.
- Sign in must include date of entry, time of arrival and time of departure.
- Visitors and contractors are required to observe shared forklift areas and compulsory hard hat zones throughout Contract Slitters warehouse.
- ALL visitors and contractors are required to wear appropriate high visibility clothing or vests when entering our warehouse.

SAFETY INFORMATION – TRANSPORT REQUIREMENTS MAP OF CONTRACT SLITTERS PREMISES STRICTLY 5km per hour within these premises at all times.

